

Crook and Winster Parish Council

Clerk: Kevin M Price

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3rd May 2021

Dear Councillors,

You are summoned to attend the Annual Meeting of Crook and Winster Parish Council to be held by ZOOM immediately following the Annual Assembly of the Parish Meeting which will commence at 7.30pm on Tuesday 11th May 2021.

Kevin Price is inviting you to a scheduled Zoom meeting.

Topic: Crook and Winster Parish Council

Time: May 11, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/82671927497?pwd=MVhXM0hHRjBRVUtyWldGZnRLNDU1UT09>

Meeting ID: 826 7192 7497

Passcode: 806557

Yours sincerely,

Kevin M Price

Kevin M Price. Parish Clerk.

AGENDA – ANNUAL ASSEMBLY OF THE PARISH MEETING

1. Welcome by the Chairman – Councillor Richard Metcalfe
2. Apologies for absence
3. Minutes of the 2019 Assembly Meeting held on 23rd May 2019 (circulated)
4. Matters arising.
5. Chairman's Report
6. County Councillor's Report
7. District Councillor's Report
8. Any other business and any further public participation.

AGENDA - PARISH COUNCIL MEETING:

1. **Election of Chairman** - to elect a Chairman for 2021-22.
2. **Appointment of Vice-Chairman** - to appoint a Vice-Chairman for 2021-22
3. **Apologies for absence** - - to receive apologies from Councillors unable to be present at this meeting.
4. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
5. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
6. **Minutes of the last meeting** - to sign as a true record, if thought fit, the minutes of the meeting held on 16th March 2021 (circulated)..
7. **B4RN** - to receive an update (if available).
8. **Financial business:**
 - a. To receive the provisional accounts for 2020-21 (attached)
 - b. To note the cash and budget statements (attached)
 - c. The Chairman and Clerk to be authorised to sign the Accounting Statements, the Annual Governance Statement and the Certificate of Exemption (all three attached).
 - d. To consider the purchase of grit boxes for next winter (Councillor Taylor)
9. **Planning matters:**
 - a. *To note the following decisions, notified to the Council by the Planning Authority:*

7/2021/5161 Wain Gap Cottage. Installation of a new treatment plant to replace the old septic tank. Granted.
 - b. *To consider the following application:*

7/2021/5334 Pound Farm Caravan Park, Crook. Six new caravans/lodges
10. **Highway matters** - to receive an update and to consider any further
11. **Date of next meeting** - to arrange the date of the next meeting it is anticipated that this will be a face-to-face meeting in July or thereabouts)